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## Intermediate Planner Position

EcoVue Consulting Services is a full service planning and development firm located in the heart of the growing City of Peterborough, Ontario. The company provides professional planning expertise to the private and public sectors. We are currently seeking an Intermediate Planner to join our growing professional planning team. The Intermediate Planner is a mid-level job position that requires at least 3-5 years of professional experience, preferably in the private sector. EcoVue offers a competitive salary range, medical benefits, payment of professional fees, and profit sharing to our employees. We encourage our planning professionals to participate in continuous professional learning opportunities and to take an active role as members of the planning community.

## Responsibilities of the Successful Candidate

- Reviews or assists in the review of development proposals and site plans for conformance with municipal planning policies and regulations
- Prepares detailed reports on development proposals
- Collects a variety of statistical data and prepare reports and maps on topics such as census information, land use, tax base data, and occupancy rates
- Evaluates or assists in the evaluation of applications for Official Plan and zoning by-law amendments, site plans, minor variances, consents and other proposals
- Provides information to the public regarding development regulations
- Assists in resolving citizen and client issues
- Conducts field evaluations and assessments

## Qualifications

- A firm understanding of the Ontario planning legislation and process
- Knowledge of principles and practices of research and data collection
- Experience with project management
- A bachelor's degree in Planning from a recognized Planning School
- 3-5 years of professional planning experience
- Membership in the Canadian Institute of Planners and OPPI preferred (provisional or full)
- Knowledge of computer hardware and software programs, which may include Microsoft Office, including Word, Excel and PowerPoint, and ArcGIS
- An interest in rural and small community land use planning and economic development is an asset
- Class "G" Driver's License and a vehicle

## Required Skills

- Oral communication and interpersonal skills to effectively explain planning processes to the public and clients
- Effective technical report writing
- Creative problem-solving skills
- Ability to review plans and apply provisions of policies and regulations to determine compliance with such regulations and to apply regulations to field conditions
- Ability to work on several projects or issues simultaneously
- Ability to work independently and in a team environment

Salary will be based on qualifications and level of experience. We offer competitive salary and benefits packages.

Interested Applicants can email a Resume and Cover Letter to Peggy Murphy at: [pmurphy@ecovueconsulting.com](mailto:pmurphy@ecovueconsulting.com)